

LESSON PLANS FOR ADULT EDUCATORS/TEACHERS/TRAINERS

Module Name: Communication & Collaboration	
Topic 3 Title: Instant Messaging Services	
Lesson Plan 24 – Send a message and create a group in WhatsApp	
Duration: 90 minutes	
Aim	The main goal of this lesson plan is to provide all the necessary information how send messages and create a group in WhatsApp application.
Target Group	Adults (seniors)
Facility/ Equipment	<ul style="list-style-type: none"> ● Classroom ● Internet access ● Projector ● White board
Tools/ Materials	
Main Tasks	<p>1. Task 1: Introduction to WhatsApp application</p> <p>1.1 Start the task with the video https://www.youtube.com/watch?v=fjVIDYu6erU&ab_channel=TechInsider (4 mins)</p> <p>2. Task 2: Log in to your WhatsApp account</p> <p>3. Task 3: Create a new message</p> <p>3.1 Adult trainers should explain to students how to create new message in WhatsApp (30 mins)</p>

	<p>3.2 Adult learners should send a new message to their trainer (30 mins)</p> <p style="text-align: center;">4. Task 4: Create a new group and send a message</p> <p>4.1 Adult trainers should explain to students how to create new a group and send a message in WhatsApp (25 mins)</p> <p>4.2 Adult trainers should divide the classroom into groups with 3 people to each group (10 mins)</p> <p>4.3 Adult trainers should select one participant from each group to create the WhatsApp group (10 mins)</p> <p>4.4 Adult learners should create a new group named ‘Group 1, Group 2 etc.’ and send a new message into the group (30 mins)</p> <p style="text-align: center;">5. Task 5: Wrap-up (10 mins)</p>
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